

**HOOKSETT SEWER COMMISSION  
NOVEMBER 19, 2024  
MEETING MINUTES**

The meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Richard Bairam, Commissioner Robert Duhaime, Superintendent Ken Conaty and Assistant Superintendent John Clark.

**Pledge of Allegiance.**

Manifests were approved and signed.

**Approve Meeting Minutes:** Commissioner Bairam made a motion to approve and sign the workshop and regular meeting minutes of November 5, 2024 as read. Seconded by Commissioner Duhaime. All in favor. Motion Carried Unanimously.

**Financial Report:** G. Beloin reported on the cash and invested funds.

- Commissioner Bairam made a motion to transfer \$97,548.75 from the Hooksett Sewer Commission Trust – Plant and Composting account to the Hooksett Sewer Commission checking account for Golden Gate Drive pump station project expenditure. Seconded by Commissioner Duhaime. All in favor. Motion Carried Unanimously.
- Commissioner Bairam made a motion to transfer \$33,070 from the Hooksett Sewer Commission checking account to the Hooksett Sewer Commission Trust – Plant & Composting account for System Development fees collected from July through September 2024. Seconded by Commissioner Duhaime. All in favor. Motion Carried Unanimously.
- Commissioner Bairam made a motion to transfer \$93,080.81 from the Hooksett Sewer Commission Trust – Capital Reserve account to the Hooksett Sewer Commission checking account for the 2024 Manitou MLAT-516 Telescopic Articulated Wheel Loader. Seconded by Commissioner Duhaime. All in favor. Motion Carried Unanimously.
- Commissioner Bairam made a motion to transfer \$18,892.20 from the Hooksett Sewer Commission Trust – Plant & Composting account to the Hooksett Sewer Commission checking account for the Tri Town pump station project expenditure. Seconded by Commissioner Duhaime. All in favor. Motion Carried Unanimously.

**Scheduled Appointments:** NONE

**OLD BUSINESS: TIF UPDATE**

Bruce Thomas was in to give the Commissioners TIF updates.

**Assistant John Clark reported on the following:**

**PLANT NUMBERS FOR OCTOBER**

- TSS 13.0 mg/l 96% removal
- BOD 9.0 mg/l 98% removal
- October's DMR (Discharge Monitoring Report) was submitted. There were no violations.
- pH average is 7.12
  - average low is 6.97
  - lowest point is 6.56
- Permit
  - The permit was issued, by EPA, at the end of last week. We're still rated as a 2.2 million gallon per day plant. Bad news is they did put the PH limiter, which Supt. Conaty is going to try and get removed and the aluminum number which Rick Cantu can get removed with all the testing he did this summer. There is a lot of other testing that needs to be done. Supt. Conaty will have to make a "testing" calendar because there's so much testing and he doesn't want to miss anything. Some of the testing needs to be sent out and other testing can be done in house.
  - Rick Cantu has completed the performance testing. A report is coming soon.
  - He's setting up larger meeting with plants on the Merrimack affected by the permitting.
  - Underwood contract for Permit review and comments. The contract is for \$5,000 for Underwood to review and make comments to our NPDES permit.

**SOLAR:**

- Production looks on par for the month of October.

**Superintendent Conaty Reported on the Following:**

**FORCE MAIN REPLACEMENT/MARTINS FERRY PS UPGRADE**

- Six easements granted – waiting on one from McClellan.
  - Eversource (1) – Signed in hand - recorded
  - Town ones (2) – Signed in hand - recorded
    - SNHU (2) – signed in hand - recorded
    - Old Castle (1) – Signed in hand - recorded
    - McClellan (1) – Working on final.
- SRF funding list
  - Martins Ferry force main. Underwood Engineers doing the application.
  - Town ARPA funds need to be committed. Supt. Conaty has the contract for the \$300,000 in ARPA funds, from the Town, that have to be accounted for in a contract by 12/31/24. The \$300,000 will be used for

the construction engineering portion. The Commissioners signed the contract.

**DEWATERING PROJECT:**

- Screw Presses to be delivered by the end of February. Was supposed to be end of December. The stainless steel factories are having a hard time keeping up.
- Conveyors will be here by the 2<sup>nd</sup> week of January
- Supt. Conaty and Asst. Supt John Clark will be going to NY in February to check on the progress of the screw presses.

**ASSET MANAGEMENT:**

- Entering new equipment – creating new database

**TIF PROJECT**

- Tri Town pump station functional
- Electrician waiting on small items.
- Working on punch list
- All payments have been made
- Several inquiries from residents – letters going out this week.
- Tri Town connected 10/31/24
- Base pavement, at Tri Town, put down last week.

**OTHER:**

- 7 Martins Ferry Rd. – Lamontagne project – Supt. Conaty just has to do the finals for the backflow preventers. Base pavement is done for the winter.
- Park Place Commercial – under construction – foundation is complete, landscaping is complete and fence is in. Just not the building yet.
- Golden Gate in progress. Generator and electrical is in place. Should be dropping new pumps in next week.
- 25/26 Budget. - Supt. Conaty met with the Budget Committee on 10/31/24. Budget was not cut at all but \$2,000 was added for the audit.
- Results of the Industrial Wastewater Audit - Supt. Conaty reviewed the Audit with the Board. He found out that Cummings Printing is no longer in Industrial discharger. They are just a standard discharger. GE is the only Industrial discharger that has to be reported to EPA.
- NH DES cyber security evaluation is done. Will have results of the system tomorrow. This is grant funded.
- NH DES / Eversource funding request coming.
- Supt. Conaty will attend an Industrial Pretreatment reporting webinar on Thursday.

**NEW BUSINESS: NONE**

**NON-PUBLIC SESSION: NONE**

**PUBLIC INPUT: NONE**

**ADJOURNMENT:**

Commissioner Bairam made a motion to adjourn at 1.01pm. Seconded by Commissioner Duhaime. All in favor. Motion Carried Unanimously.

Respectfully

Linda O'Keefe  
Office Manager

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Richard Bairam, Clerk